



NACIONES UNIDAS



SESENTA AÑOS CON AMÉRICA LATINA Y EL CARIBE

UNITED NATIONS

29th CIRET CONFERENCE – BUSINESS TENDENCY SURVEYS AND POLICY FORMULATION

ECLAC (Economic Commission for Latin America and the Caribbean)

Santiago, Chile, Wed 8 – Sat 11 October, 2008

GENERAL INFORMATION

1. Meeting venue

The "29th CIRET Conference – Business Tendency Surveys and Policy Formulation", will be held at the ECLAC headquarters, located on Avda. Dag Hammarskjöld N. 3477, Vitacura, Santiago, telephone (56-2) 210-2000, fax (56-2) 208-1946; 208-0252, Conference Room Raul Prebisch.

2. Inaugural Session/Programme

The meeting will be inaugurated on Wed 8 October at 09:00 a.m. and is planned to terminate on Fri 10 October at 5:30 p.m. Details will follow.

3. Social Programme

On Sat 11 October, a one-day excursion is organized (end: 04:00 p.m. approx.). Details will follow.

For local tours during the Conference, please contact directly the agency "Wagon Lits Cook", located on the main floor of the ECLAC building (Z-324).

4. Languages

The official language of the Seminar-workshop 29th CIRET Conference – Business Tendency Surveys and Policy Formulation" will be English.

5. Hotel

The ECLAC Conference Services Unit has reserved a limited number of rooms with special rates for ECLAC in the following hotel:

Hotel **Intercontinental** (****)

Avda. Vitacura 2885

telephone (56-2) 394 2120 or 394 2105

fax (56-2) 394-2077

Att.: Mrs. Debora Gatica/Mrs. Marcela González

Email: debora.gatica@interconti.cl/marcela.gonzalez@interconti.cl

Single/Double room US\$ 130 (breakfast included)

These prices do not include the 19% value added tax (VAT). If travelers pay in dollars, traveler checks or with an international credit card, they are exempted from paying the VAT.

Requests for hotel reservations should be addressed directly to the hotel before **September 22**. After this date, the hotel reserves the right to alter the rate offered and will not guarantee availability.

To maintain the special rate given to ECLAC hotel reservations must be requested personally and not through travel agencies or other means. Delegates are responsible for their own reservations. It is advisable to check that the hotel has processed your reservation and to request a reservation number or code of confirmation.

The hotel requires that you advice the flight and date of arrival and departure to/from the country as well as the type and number of credit card to guarantee the reservation. For this purpose use the attached form which contains all the required information.

6. Currency

The currency used in Chile is the peso (\$). The average exchange rate is 470 pesos to the U.S. dollar.

7. Additional information

For additional substantive information please contact Mr. André Hofman, Statistics and Economic Projections Division, telephone (56-2) 210-2292, email: andre.hofman@cepal.org

Questions regarding the operational aspects of the conference must be directed to Mrs. Pilar Arturo, Statistics and Economic Projections Division, telephone (56-2) 210-2597, e-mail: pilar.arturo@cepal.org

8. Transportation

There are special minibuses to transport the passengers from the airport to the different areas of the city. The best known are Transfer and Delfos. They carry 10-12 people with a value of approximately US\$ 10.00 per person. A normal taxi rate from the airport to ECLAC is about Ch\$ 14.000 (US\$ 20 to 25).

9. General Information on Santiago

Santiago, a city of about six million people, is the capital of the Republic of Chile. It has a Mediterranean climate and well-defined seasons, from rainy winters with temperatures as low as 0° C (May to September) to dry summers, when daytime temperatures hover around 30° C (November to March). The relative humidity is low. Springtime starts on September 21st, with temperatures from 20-25°C. June, July and August are cold and rainy months and it is advisable to bring warm clothes and umbrella.

The capital is one and a half hour from seaside resorts such as Viña del Mar. Cultural activity is at its peak from March to December and includes concerts, opera, theatre and historical and art museums. There are five local television channels. A wide variety of cable channels, such as CNN, HBO and MSTV, are also available.

Buses, taxis and three subway lines serve the city's transport needs. Taxi fares are metered and, in general, drivers do not accept tips.

It is suggested that visitors drink bottled mineral water, since tap water, although drinkable, sometimes affects those who are not accustomed to it.

Santiago is quite a safe place. However, like in other big cities, it is necessary to use common sense. It is advisable not to go downtown at night alone, to avoid badly illuminated or isolated streets and to be careful with expensive jewelry and handbags.

Helpful hints: Electric current in Chile is 220 volts, 50 cycles AC.
Airport tax US\$ 18 (normally included in air ticket fare)

FACILITIES AND SERVICES AT ECLAC

Travel agency Flight reservations and confirmations and other travel formalities are handled by the travel agency "Wagon Lits Cook", located on the main floor of the ECLAC building (Z-324).

Restaurants ECLAC has a cafeteria, located on the third floor, which is open from 8.45 a.m. until 5 p.m. The VIP Restaurant, on the fourth floor, is open from 12 noon until 2 p.m. Meals must be paid for directly by the participants.

Medical Service	The ECLAC Medical Service is available to participants requiring medical assistance. It is located on the main floor (Z-210), telephone extension 2333, and is open from 9 a.m. to 1 p.m. and from 2.30 p.m. to 5:30 p.m.
Bank	A branch of Banco de Chile is located on the first basement level. It is open to the public from 9 a.m. to 2 p.m. The local currency is the peso (\$), with bills of \$500, \$1.000, \$2.000, \$5.000, \$10.000 and \$20.000; and coins of \$1, \$5, \$10, \$50, \$100 and \$500. Foreign currency may be changed from 10 a.m. to 12.30 p.m.
Mail	There is a post office next to Banco de Chile which opens from 10.30 a.m. to 1 p.m.
Shops	The "Anayhue Shop" offers gifts, crafts, newspapers, magazines and other items. Provides photocopy service and fax at a cost of \$ 40 per page. It is located to the left of the main entrance to the building and opens from 09:00 a.m. to 5.30 p.m.



29TH CIRET CONFERENCE – BUSINESS TENDENCY SURVEYS AND POLICY FORMULATION

ECLAC RESERVATION CODE 521704

Santiago, Chile, Wed 8 –Sat 11 October, 2008

REQUEST FOR HOTEL ACCOMODATION

Nombre/Name:		Apellido/Last Name:	
Dirección/Address:			
Ciudad/City:		País/Country:	
Teléfono/ Phone:	Fax:	E-Mail:	
HOTEL INTERCONTINENTAL (*****) Avda. Vitacura 2885 Telephone: (56 2) 394 2000 / 394-2025 Fax: (5 62) 234 9712 / 394-2077 Room US\$ 130 + IVA (breakfast included)		These prices do not include the 19% value added tax (VAT). If travelers pay in dollars, traveler checks or with an international credit card, they are exempted from paying the VAT.	
Fecha de llegada al país/Date of arrival:		Nº de vuelo/Flight Nº.:	
Fecha de salida del país/Date of departure:		Nº de vuelo/Flight Nº.:	

Autorizo el uso de la siguiente tarjeta de crédito a fin de garantizar mi reserva de hotel/

I authorize the use of my credit card to guarantee my hotel reservation:

American Express <input type="checkbox"/>	Master Card <input type="checkbox"/>	Visa <input type="checkbox"/>	Otra/Other <input type="checkbox"/>
Nº de tarjeta de crédito/Credit card Nº:			
Fecha vencimiento/Date of expiration:		Código de seguridad/Security code:	

Hotel accommodations must be requested before September 22 directly to:

Hotel **Intercontinental** (Att.: Mrs. Debora Gatica, email: debora.gatica@interconti.cl
Telephone: (562) 394-2120, Fax: (562) 394-2077

Or Att: Mrs. Marcela González, email: marcela.gonzalez@interconti.cl
Telephone: (562) 394-2105; Fax: (562) 394-2077

After September 22, the hotel reserves the right to alter the rate offered and will not guarantee availability.